

St George Primary School

Breakfast club Policy

Objectives

- To provide a welcoming, safe, secure environment for pupils before the beginning of the school day.
- To enable pupils to eat breakfast before the start of the school day in a pleasant, relaxed environment.
- To employ caring supervisory staff.
- To provide a calm play environment for those pupils.

Organisation

The breakfast club is open to all pupils attending St George Primary School. It is open from 8am to 8.45am, but children should arrive no later than 8.25am to enable staff to clear food and clean before the start of the school day.

Children arriving after this time will not gain entry into the school and will have to remain on the school yard supervised by a responsible adult.

Breakfast club is held in Class 2 and 3 on alternative weeks.

The child's details, medical conditions, emergency contact details, and additional emergency contact name, address and telephone number are kept in the School Office which is accessible to breakfast club supervisors.

It is the responsibility of the parents to ensure that the office is informed of contact changes.

Use of Registers

- Children are registered as they enter the school.
- Newcomers are added to the register.
- The breakfast club supervisor retains the registers which are kept in the school office.
- At the end of breakfast club the supervisor tallies the numbers attending. In case of an emergency where children have to be evacuated from the building, the register must be taken and the children checked against the register to ensure they are present.

Staffing and supervision

The children are adequately supervised at all times. Two staff members are on duty at all times and the Headteacher is contactable on a daily basis in the event of any queries or staffing issues. All members of staff are DBS checked.

A register is taken of all children attending. It is the responsibility of the parent to ensure that the children are handed over safely to the staff.

Food and Activities

Children will be offered a range of cereals and toast, milk, juice or water and fresh fruit for breakfast.

Following breakfast a number of activities will be on offer for the children to participate in. All resources necessary for the club will be purchased by the club.

Behaviour Policy

The Behaviour Policy is broadly in line with the School's Behaviour Policy. Our Behaviour Policy is based on a whole school approach to positive reinforcement and modelling of good behaviour. Children are expected to show a good standard of courtesy and behaviour at all times. If there are concerns with behaviour then parents will be contacted. Ultimately, exclusion from breakfast club will be the final sanction from such provision when all possible strategies have failed.

Pricing Policy

Breakfast is provided free of charge by the Welsh Assembly Government.